

Estoppel Letter Request Form

Royale Management Services, Inc
2319 N Andrews Avenue
Fort Lauderdale, FL 33311
(954) 563-1269 phone; (954) 563-2153 fax

The fee for preparation of an Estoppel Letter is \$250.00 and payment must accompany your request before we can process it. Please make your check payable to Royale Management Services, Inc., and allow 5 business days from the time of receipt by Royale Management Services for processing. Payment may also be made by Visa or Master Card. To make your payment by credit card, simply complete the credit card payment authorization portion of this form and fax to 954-563-2153. If you have questions about the receipt or the processing of your application, you may email us at CAM@rmsaccounting.com. **Please be sure to include your Estoppel Letter with this request. Expedited second business day processing is available for an additional fee of \$100.00. The fee is non-refundable and cannot be cancelled once the request has been received by Royale Management Services Inc.**

Date of Request: _____

Name of Association: _____

Name of Seller(s): _____

Property Address: _____ Unit Number: _____

City, State, Zip: _____

Name of Requestor: _____ Phone Number: _____

_____ Please Fax Estoppel Letter Attention _____ Fax Number: _____

_____ Please Email Estoppel Letter to _____

_____ Please mail Estoppel Letter to _____

PAYMENT METHOD

_____ Please find our check for \$250.00 payable to Royale Management Services Inc. attached.

_____ Please apply the \$250.00 charge to the following Visa or Mastercard.

_____ Please add \$100.00 for expedited processing.

Card Number _____ Exp Date _____

Security Number on Card _____

Card Holders Name _____

Billing Address Street _____

Billing Address City, State, Zip _____

Card Holders Signature X _____